

Agenda  
Coteau Community Market  
Board of Directors  
October 17, 2022 – Mullin house

1. Motion to approve the minutes from the July 11, 2022, meeting
2. Motion to appoint Jan Mullin to board
3. Financial report
4. Update on capital campaign
5. Update on location
6. Open
7. Adjournment

Coteau Community Market  
Board Meeting, July 11, 2022  
Via Google Meet

Meeting called to order by board chair Annie Mullin at 6:30 pm. Members present: Catherine Gjerdingen, Ron Hagen, Jen Moos, Annie Mullin, and Mike Mullin. Also present: Cory Zibel (Webster NRCS), Jan Mullin and Roberta Hagen.

Motion by Jen and second by Ron to approve the minutes from the May 23, 2022, meeting. Motion passed unanimously.

Motion by Jen and second by Mike to approve writing a letter of support for the Homestead CIS grant that Cory Zibel has applied for. After Cory's presentation and his answers to questions the motion passed unanimously with the understanding that CCM would encourage the use of non-toxic and non-polluting means to do this and strongly discourage the use of chemical products for fertilizer, weed or pest control, or tile drainage on cropland and pastures. Jan will draft. (Letter that was sent is attached.)

Motion by Ron and second by Catherine to accept the Financial Report (attached).

Motion by Catherine and second by Jen to authorize reimbursement to Annie for printing (\$15.00). Motion passed.

During discussion about the 5 West Kemp location the fact that we will need at least another year to raise the money needed to open was acknowledged by all. Since the owner wants us to sign a lease starting August first it was the consensus that Annie should tell him in person that we cannot sign a lease at this time.

An update on the capital campaign was presented.

During discussion about the annual meeting location it was the consensus that City Park shelter number two was a good location and that Annie should reserve a shelter at City Park for the next annual meeting.

On the open:

1. Annie reviewed the election results: Catherine, Jen, and Mike were elected and their terms will end in 2025. Ron's appointment to fill the vacated term ending in 2024 was approved.
2. Jen informed the board that she will serve one year of her term.

Meeting adjourned at 7:05 p.m.

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Mike Mullin, Secretary

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Annie Mullin, Chair

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Approved Date

Coteau Community Market  
1316 3<sup>rd</sup> St NW  
Watertown, SD 57201

July 12, 2022

## Letter of Support

### Conservation Implementation Strategy

#### Title: Homestead CIS

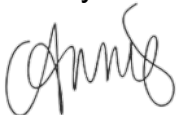
Submitted by: Cory Zirbel, Soil Conservationist, Webster, SD, Field Office  
NRCS

Coteau Community Market, a member-owned, local food market developing in Watertown, SD, is working to find and create local, healthy, and sustainable food sources. This meshes nicely with the goal of this Homestead CIS to “improve access to local foods for producers and residents of the area through various economic venues: private and public, improved soil and water quality, wildlife habitat, and energy efficiency on farmstead and agriculture lands.” The CCM Board of Directors is pleased to support this effort to aid small-scale operations in growing and diversifying their products, protecting their land (soil and water), and selling their products locally.

It is good to use conservation practices that will enhance and protect the soil and water of the subject area and enable local producers to increase their output. CCM would encourage the use of non-toxic and non-polluting means to do this and strongly discourage the use of chemical products for fertilizer, weed or pest control, or tile drainage on cropland and pastures. In order to sell products in the Market, this is a minimum requirement.

There *is* a great need in this rural area for more sustainable and healthy food production, whether plant or animal. “The geographic area covered by this CIS would include the food desert identified by the USDA as well as a 5-mile radius outside of the food desert to ensure... inclusion of producers serving the food desert,” which is within the Market’s service area. Whatever can be done to facilitate that growth will move the area’s economy to much more sustainable and healthy food for everyone. This Homestead CIS would “...focus on producers specializing in locally produced foods rather than commodity production,” which is a focus of the Coteau Community Market.

Thank you for your consideration of this application.



Annie Mullin, Chair  
Board of Directors  
Coteau Community Market  
Watertown, SD  
<https://coteau.coop>

# Financial Report

October 16, 2022

	Details	Total
<b>Balance July 11, 2022</b>		<b>\$28,621.04</b>
Income		
Membership equity		\$100.00
Individual	\$100.00	
Institutional	\$0.00	
Student	\$0.00	
Stock		\$0.00
Donations		\$0.10
Member sales		\$125.13
Non-member sales		\$0.00
Sales tax collected		\$8.13
Sales tax collection allowance		\$0.12
Total income		\$233.48
Expenses		
Administration		\$0.00
COGS		\$0.00
Fixtures		\$0.00
Governance		-\$34.04
Legal		\$0.00
Marketing		-\$65.31
Operating		\$0.00
Sales tax remitted		-\$8.13
Taxes		\$0.00
Total expenses		-\$107.48
<b>Balance October 16, 2022</b>		<b>\$28,747.04</b>

1 new member

2022 Q3

Google meeting subscription (x4)

Later subscription (FB/IG scheduler) x3, flyers & signs, ice

2022 Q3

**2022 South Dakota State Sales Tax Remitted by Coteau Community Market**

<b>Quarter</b>	<b>Sales tax state</b>	<b>Sales tax Wtn</b>	<b>Sales tax total</b>	<b>Taxable total</b>	<b>Tax due</b>	<b>Tax collection allowance earned (1.5% of taxes collected)</b>	<b>Amount remitted</b>	<b>Date remitted</b>	<b>Confirmation number</b>
Q1	\$0.000	\$0.000	\$0.000	\$0.00	\$0.00	\$0.00	\$0.00	04/03/2022	1190954822463319501
Q2	\$69.321	\$30.809	\$100.130	\$1,540.46	\$100.13	\$1.50	\$98.63	07/08/2022	1164320822463446175
Q3	\$5.631	\$2.503	\$8.133	\$125.13	\$8.13	\$0.12	\$8.01	10/16/2022	1115335822463595770
Q4	\$0.000	\$0.000	\$0.000	\$0.00	\$0.00	\$0.00			
<b>Total</b>	\$74.952	\$33.312	\$108.263	\$1,665.59		\$1.62	\$106.64		

<b>Capital Campaign Summary</b>				
<b>May 13, 2021 through October 16, 2022</b>				
<b>What</b>	<b>Pledged</b>	<b>Received</b>	<b>Outstanding</b>	<b>Count</b>
Stock	\$44,700.00	\$13,700.00	\$31,000.00	20
Direct donations	\$1,560.00	\$1,560.00	\$0.00	8
Tax-deductible donations	\$7,650.00	\$7,650.00	\$0.00	7
Memberships	\$7,600.00	\$7,600.00	\$0.00	61
<b>Totals</b>	<b>\$61,510.00</b>	<b>\$30,510.00</b>	<b>\$31,000.00</b>	
campaign goal	\$120,000.00			
% of goal	51.26%			