

Agenda
Coteau Community Market
Board of Directors
July 11, 2022 Virtual Meeting

1. Motion to approve the minutes from the May 23, 2022 meeting
2. Motion about letter of support for NRCS grant application.
3. Financial report
4. Motion to authorize reimbursement Annie \$15.00 for printing.
5. Discussion about location
6. Update on capital campaign
7. Annual meeting location?
8. Open
9. Adjournment

Coteau Community Market
Board Meeting, May 23, 2022
Via Google Meet

Meeting called to order by board chair Annie Mullin at 6:30 pm. Members present: Catherine Gjerdingen, Ron Hagen, Annie Mullin, Mike Mullin, and Carmen Redlin. Also present: Jan Mullin and Roberta Hagen.

Motion by Carmen and second by Ron to appoint Catherine Gjerdingen to fill the board term ending 2022. Motion passed unanimously.

Motion by Ron and second by Carmen to approve the minutes from the April 4, 2022, meeting. Motion passed unanimously.

Motion by Ron and second by Catherine to accept the Financial Report (attached).

Motion by Mike and second by Catherine to authorize payment for one year subscription to QuickBooks. Motion passed unanimously.

Motion by Carmen and second by Catherine to authorize reimbursements to Annie for printing (\$9.20) and to Mike for mileage (\$55.69). Motion passed.

Motion by Carmen and second by Catherine to authorize the purchase of QuickBooks point of sale software if Annie determines it will meet our needs and work with the other components.

An update on the status of the lease revisions was given. The date has been changed to August 1st.

An update on the capital campaign was presented.

The annual meeting will be June eleventh from eleven to one at City Park shelter number two.

On the open: nothing

Meeting adjourned at 6:59 p.m.

Mike Mullin, Secretary

Annie Mullin, Chair

Approved Date

Financial Report

July 11, 2022

| | Details | Total |
|--------------------------------|-----------|--------------------|
| Balance May 22, 2022 | | \$29,901.95 |
| Income | | |
| Membership equity | | \$0.00 |
| Individual | \$0.00 | |
| Institutional | \$0.00 | |
| Student | \$0.00 | |
| Stock | | \$300.00 |
| Donations | | |
| Member sales | | \$0.00 |
| Non-member sales | | \$0.00 |
| Sales tax collected | | \$0.00 |
| Sales tax collection allowance | | \$1.50 |
| Total income | | \$301.50 |
| Expenses | | |
| Administration | -\$477.04 | |
| COGS | -\$796.49 | |
| Fixtures | \$0.00 | |
| Governance | -\$8.51 | |
| Legal | \$0.00 | |
| Marketing | -\$180.24 | |
| Operating | -\$20.00 | |
| Sales tax remitted | -\$100.13 | |
| Taxes | | |
| Total expenses | | -\$1,582.41 |
| Balance July 10, 2022 | | \$28,621.04 |

2022 Q2

CPA, QB one-year subscription, printed taxes

grains (includes mileage)

Google workspace monthly subscription

signs, flyers, membership forms, domain renewal, social media

sink for kitchen

2022 Q2

| Capital Campaign Summary | | | | |
|---|--------------------|--------------------|--------------------|--------------|
| May 13, 2021 through July 10, 2022 | | | | |
| What | Pledged | Received | Outstanding | Count |
| Stock | \$44,700.00 | \$13,700.00 | \$31,000.00 | 20 |
| Direct donations | \$1,560.00 | \$1,560.00 | \$0.00 | 8 |
| Tax-deductible donations | \$7,650.00 | \$7,650.00 | \$0.00 | 7 |
| Memberships | \$7,500.00 | \$7,500.00 | \$0.00 | 60 |
| Totals | \$61,410.00 | \$30,410.00 | \$31,000.00 | |
| | | | | |
| campaign goal | \$120,000.00 | | | |
| % of goal | 51.18% | | | |