

Coteau Community Market Board of Directors  
Minutes of the May, 2020  
Regular Meeting  
Virtual Meeting via email

Board Chair Annie Mullin started the meeting on May 1<sup>st</sup> with the information below. Members participating: Annie Mullin, Michelle Grant, Mike Mullin, Jan Mullin, Jen Moos and Bruce Stauffer. Members not responding: Chuck Baechler.

Mike made the motion to approve the minutes from the March 2020 Board meeting. Second by Jan. Yes votes from: Annie, Michelle, Mike, Jen, Jan, and Bruce.

Motion to approve Treasurer's Report by Jen with a second by Bruce. Yes votes by Jen, Bruce, Jan, Mike, Michelle, and Annie.

## ANNUAL MEETING

Annie is setting up the board election stuff on the website. She will ask all to test it once it's complete.

The two board members whose terms are up this year are Bruce and Chuck. Please send Annie a two or three sentence statement to put on the ballot explaining why the market is important to you and the community if you wish to run again.

Annie will write up a report for the membership and send it to all board members to look over and make sure nothing is missed. It will include the following information:

- \* Treasurer's report for June 2019 through June 2020
- \* Report on membership numbers
- \* Report on membership drives and results (e.g., Facebook, newspaper)
- \* General overview of results of bulk orders to that point
- \* Approval of last year's annual meeting minutes

Is there any other business for the annual meeting? Nothing was brought up.

## BULK ORDERS

Annie has spent 40+ hours a week, since the January 15th meeting, working on things related to making the bulk orders happen. That work includes:

- \* Applying for and setting up wholesale accounts with producers
- \* Connecting with producers
- \* Installing, setting up, and testing the storefront for online ordering
- \* Cleaning up and entering all products (none of them come in easily imported formats)
- \* Setting up the member forum
- \* Placing, receiving, sorting, and delivering orders
- \* Setting up voting
- \* Updating website with the usual policies/minutes/agendas/etc.

This work will be ongoing as we move forward.

At the January meeting, Chuck made the suggestion that Annie be compensated with a payment of (for example) 5% of each bulk order total for the work she is doing to make them happen. In lieu of cash payment, she would prefer instead to just pay the cost of goods sold (COGS - which includes the wholesale price, fees, etc.) and tax on whatever she orders. It costs the co-op nothing and gives her something in return for all the work she is doing (she normally charges at least \$60 an hour). Discussion? Comments? Questions?

Motion by Jen to compensate Annie by allowing her to purchase bulk orders for the cost of goods sold plus tax. Second by Bruce. Yes votes by Bruce, Jan, Mike, Michelle

#### GENERAL INFO

The two bulk orders so far have brought in two new memberships for a total of 79. The market bag has been added to the online shop.

Annie is doing two online accounting classes to get the chart of accounts set up in QuickBooks for the co-op, so we will be able to get the federal taxes done after that's completed.

Annie is working on a membership database interface so Jan can get the info typed in from the membership forms.

#### EXECUTIVE SESSION

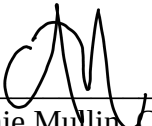
Discussion of possible purchase of storefront if matching funds are available.

Meeting ended



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Mike Mullin, Secretary



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Annie Mullin, Chair

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Oct. 12, 2020

Approved Date