

Meeting Notes: 9/29/2018

Attendees:

Annie Mullin - Chair

Michelle Grant - Vice Chair

Jen Dahle - Secretary

Mike Mullin

Jan Mullin - Treasurer

Ron Hagen

Amendments to August 26th meeting minutes:

Previous meeting's minutes for motions require motion, first and second

Board Positions - Volunteered for and Unanimous Agreement

Last Meeting Minutes with above amendments approved: Michelle 1st, Mike 2nd, Unanimous Agreement

Updates from Chair:

Brookings Conference: Vendor Table - \$150 per table - decision by group, this is not the best way to spend money, as there were only about 150 people that came last year. Annie will be going to Local Food Group meetings before the conference to see what she can learn.

Fargo Conference in January - NPSAS - check for discount - Annie will email Lee about this.

Not getting any information on benefits of membership in NCG.

Seward Co-op in the Twin Cities has a POS system that they like, according to Mississippi Market manager, Annie will look into this.

Looking into a POS system that automatically determines inventory - from what is bought in the store, to what is ordered for stocking, memberships, and stock

Concerns on Local and Regional labeling: too broad a label will undermine the benefits of the co-op. too large an area takes away from the local community? Most prevalent with meat processing as there are few options in the immediate area.

Bylaws 2.1 – Motion to state 18 yrs or older is eligible to apply for non-refundable membership in accordance to terms. Jan 1st, Michelle 2nd, Unanimous Agreement

Bylaws 6.1 - Motion to Amend: merge the verbiage in the Articles with the verbiage in Bylaws and have the two match verbatim.

Jan 1st, Annie 2nd, Unanimous Agreement

Move to adopt Bylaws as amended: Michelle 1st, Jan 2nd, Unanimous Agreement

Bylaws Section ?: Motion to Amend Board Attendance Missing 2 Board Meetings per term is cause for immediate termination

Jan 1st, Jen 2nd, Unanimous Agreement

Annie will modify the Bylaws for spelling, grammatical errors, and consistency. Capitol Stock may need to be edited according to State Law.

## Policies

Student Membership - after 5 years of, they are accepted as a Full Membership

Jen 1st, Michelle 2nd, Unanimous Agreement

Low Income Membership: if already SNAP or WIC recipient, \$5 initial payment, a minimum of \$5 annually. Full membership (voting and eligibility for board position) does not take effect until the full \$100 is paid. All patronage refund goes towards payoff of membership until paid in full. Benefits of full membership: Discounts/Bulk Order offers.

Jen 1st, Jan 2nd, Unanimous Agreement

Patronage refunds: every member gets X percentage of what they spent per year as 20% in store credit; 80% is kept by the co-op. This is not guaranteed, as it depends on co-op profits.

- Annual Meeting is the 2nd Saturday of June (within 6 mo of the end of the fiscal year and financial records will be available for review)

15-20 people signed up for more information at the holistic fair

UNFI has sent Annie a sample spreadsheet. Co-op must have a minimum of \$1,500 purchase per week to retain active wholesale status

-Local is within 100 mile radius + all of South Dakota. Regional is 250 mile radius

Definitions of Local products: where is it raised, where is it processed.

Jorgensen's is locally processed and state certified

Stengel in Milbank processes locally for organic producers.

Marketing - no luck so far, still researching (what?).

Rules and Regs for ? are stiff.

Annie will be reaching out to Tom to see if he is still interested in assisting the Co-op

No updates on location as we have not heard from Tom. Interested in Trav's Outfitters building on HWY 20.

Board to Address the Business Plan utilizing the Governor's Website and the SBA.

Education ideas:

Project that shows what nutrition you get from a \$1 worth of fruit vs. \$1 worth of convenience foods.

How Tos on making your own fries, etc. FB Videos

Bush Foundation is not a good place for grants as co-op is not a Non-Profit.

Next meeting: Submit Articles and Bylaws by end of October / Annual & Board Meeting policies need to be determined

Move to Adjourn: Michelle 1st, Annie 2nd, Unanimous Agreement

Tasks: Jen & Michelle will clean up New Policies

Jen - ask Scott where they have their processing done locally. - ask Lisa to review By-Laws for any glaring errors or issues

Next meeting: October 21st, 2pm at the Library

Motion to Adjourn:

1st Michelle

2nd Annie

Unanimous Agreement