

8/26/2018

Attendees:

- * Roberta Hagen
- * Ron Hagen
- * Jen Dahle
- * Michelle Grant
- * Jan Mullin
- * Mike Mullin
- * Annie Mullin

1. Previous meeting's minutes - amend and accept

- * 1st: Michelle
- * 2nd: Jen
- * Unanimous Agreement that no necessary amendments be made.

2. Elect co-chairs, secretary, treasurer

We have opted to have a Chair and Vice Chair in order to avoid confusion regarding seniority by having "co-chairs"

- * Chair - Annie
- * Vice Chair - Michelle Grant
- * Secretary - Jen Dahle
- * Treasurer - Jan Mullin
- * These positions were volunteered for. Unanimous Agreement

3. Report on working group meetings

Fundraising Team - Ron, Roberta, Michelle, Annie

Producers - Ron, Roberta, Annie - Defining requirements

* Regional - 250 mile radius from Watertown? All of South Dakota and additional surrounding areas? All of South Dakota and connecting states?

* Local - 100 mile radius?

Marketing - Ron, Roberta, Annie, Joelle - by September 15th, research other food co-ops for ideas and standards. Who uses UNFI and what are the pros and cons?

Location - Tom, Annie - There is a form to be completed for each location visited. We need to ensure all of our needs are met.

4. Report on Kiwanis presentation, LATI street fair, PEO presentation, Holistic fair

* Kiwanis presentation - went very well, passed out almost all of the business cards Annie had brought with her.

* LATI street fair - Annie spoke with new and return students - obtained 62 individuals information for interest in winning the membership

* PEO presentation - very promising turnout. Lots of discussion and ideas!

* Holistic Fair - learned more on what questions to ask to ensure our goals are met.

5. Drawing for LATI student membership giveaway winner

* Jade Sheets

6. Report on farm tours

* Learned more on what questions to ask to ensure our goals are met. (i.e. How do you handle wetlands?)

7. Upcoming local food/farming conferences

* November - Brookings - Early Bird Registration is \$90... maybe they will be willing to cut us a deal since we are not selling anything?

* If no discount, it has been agreed to go ahead with the \$90 fee.

* 1st: Michelle

* 2nd Jen

* Unanimous Agreement

* January - Fargo

8. Articles of incorporation draft, domain

* Coteau Community Market

* We need a business address before we can submit the Articles of Incorporation for completion.

9. Finalize membership details, stock certificate amounts, annual meeting, meeting regularity for board, number of board members, board participation requirements, board attendance requirements

* Memberships -

~ Student - \$20 per year / No voting capabilities

~ Institution - \$500 membership / 1 vote only to be conducted by the one person assigned to this or their alternate.

*Definition: Group of unrelated individuals that benefit from the membership in order to feed their population or to produce items for sale.

~ Individual - \$100 membership / household or any individual 18 and over. The registered member is the voter.

~ 100,000 memberships available for purchase at \$100 each for a total of \$1,000,000

* Stocks -

~ \$100 increments

~ Members Only

~ 200,000 stock available for purchase. This equals a total value of \$20,000,000

* Annual meeting - Second Saturday of June

* Meeting regularity for the board - Quarterly, with at least a 15 day notice.

* Number of Board Members - 7

* Board participation requirements - Must be involved in at least one Working Group.

* Board Attendance Requirements - You may only miss 1 of the quarterly meetings during your term.

10. Work on bylaws

* Annie, Michelle G, and Jen D are meeting on September 15th at 9:00am @ Gather to discuss and finalize Bylaws.

11. Schedule next meeting

* Saturday, September 29th - 9:30am - Public Library

Tasks:

Annie:

Call UNFI on Monday

Call the city regarding parking requirements and construction

Check on November conference for cost flexibility

Attempt to obtain contact information for Ag Members

Call Trav Utne regarding a possible location for our community market

Add Jennifer Dahle (715 4th St. NE Watertown, SD 57201) to the Articles of Incorporation

Contact members that are not responding to emails and are not participating in meetings

Contact Nichole Lauseng with details regarding the co-op - interested in becoming a member

Jen:

Contact brother-in-law for possible local farmers that may have interest in the co-op

Annie, Jen, Michelle:

Discuss and finalize Bylaws - Due on September 16th